



Northeastern Catholic District School Board

EDUCATIONAL EXCURSIONS

Policy Number: E-19

Authority: 18-33

POLICY STATEMENT

The Northeastern Catholic District School Board is committed to providing our learners with diverse opportunities outside of the classroom setting. The NCDSB believes that educational excursions allow our students to explore and experience the Ontario Curriculum and Ontario Catholic Graduate Expectations in different, meaningful ways. We believe that all such opportunities must be designed to enhance the spiritual, academic, cultural, social or athletic components of the school program.

REFERENCES

NCDSB Administrative Procedure

Educational Excursion – APE003

Procedures for the Use of Private Vehicles to Transport Students – APE006

Education Statutes and Regulations of Ontario

DEFINITIONS

Educational Excursion

An activity whereby students leave the school property for a specific learning experience.

POLICY REGULATIONS

- 1.0 Principals are responsible to ensure that approval is granted in accordance with the Administrative Procedures in advance of any educational excursion.
- 2.0 Educational excursions must:
 - i) be as inclusive as possible;
 - ii) ensure proportional educational value in relation to the time spent travelling, the time spent on the activity and the cost to each student;
 - iii) be linked to classroom learning in accordance with curriculum expectations;
 - iv) include adequate supervision under the direction of a teacher or employee of the NCDSB and comply with educational health and safety standards.
- 3.0 Principals will ensure that signed, informed parental permission has been obtained in advance of any educational excursion.
- 4.0 Principals will ensure that details of the educational excursion are shared with parents/guardians and other staff members in advance of any scheduled excursion.

- 5.0 For out of province travel, the Principal will ensure that:
- i. All students have appropriate medical insurance;
 - ii. All teachers/ supervisors have supervisory schedules;
 - iii. Parents are aware in advance of supervisory schedules and the availability of any scheduled free time for students;
- 6.0 Adequate supervision will be provided so that precautions are taken to address the safety of the students.
- 7.0 Administrative Procedures will accompany this policy, and be reviewed regularly to ensure compliance with the safety of students and staff.